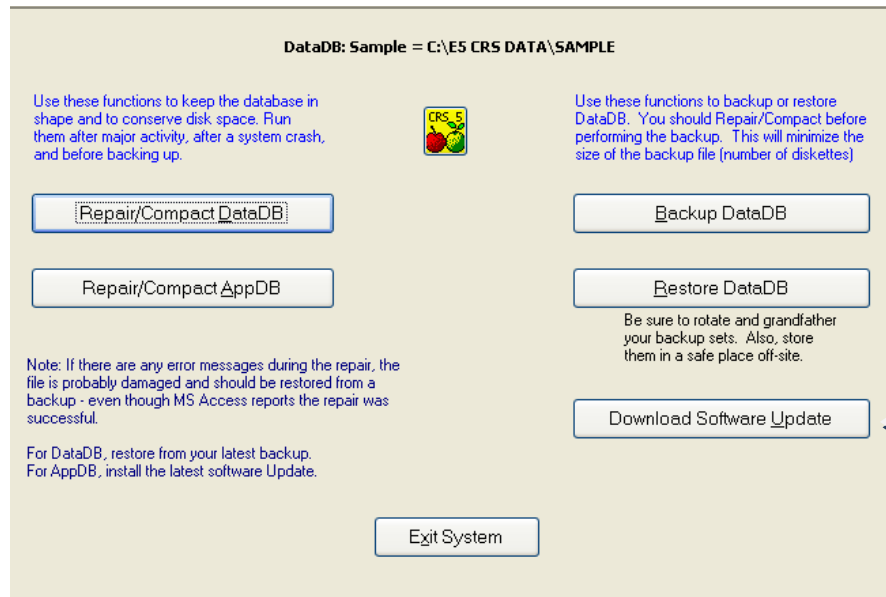


Updating CRS5

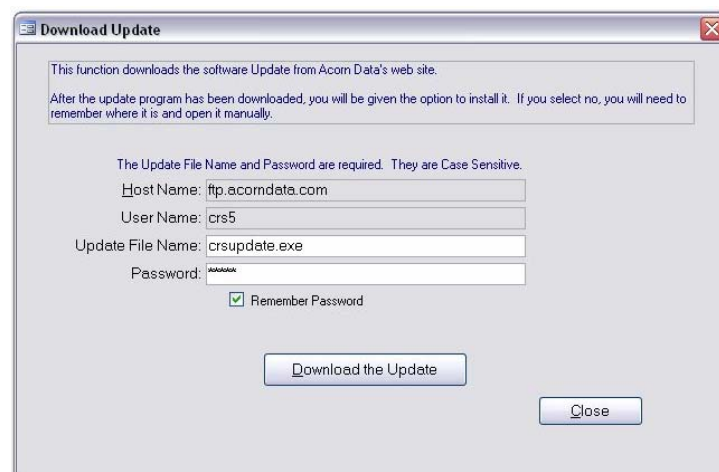
- Log into CRS5 Tools and click "Download Software Update" button to download and install the update.



- Enter the following information if it is not already on the download screen:

Host Name: <ftp.acorndata.com>
 User Name: crs5
 Update File Name: crsupdate.exe
 Password: NEERS

***Note the password is in upper case, all other entries are in lower case.*



Your firewall may block this download. If so, you may need assistance from your IT staff. You may be able to download the file by clicking the following link or copying it to the address box of your browser:

<ftp://crs5:NEERS@ftp.acorndata.com/crsupdate.exe>

- The file crs5update.exe is digitally signed by Acorn Data Systems, the developer of the CRS5 software. After downloading and installing, you may need to verify the digital signature. Accept the digital signature and log back into CRS5.

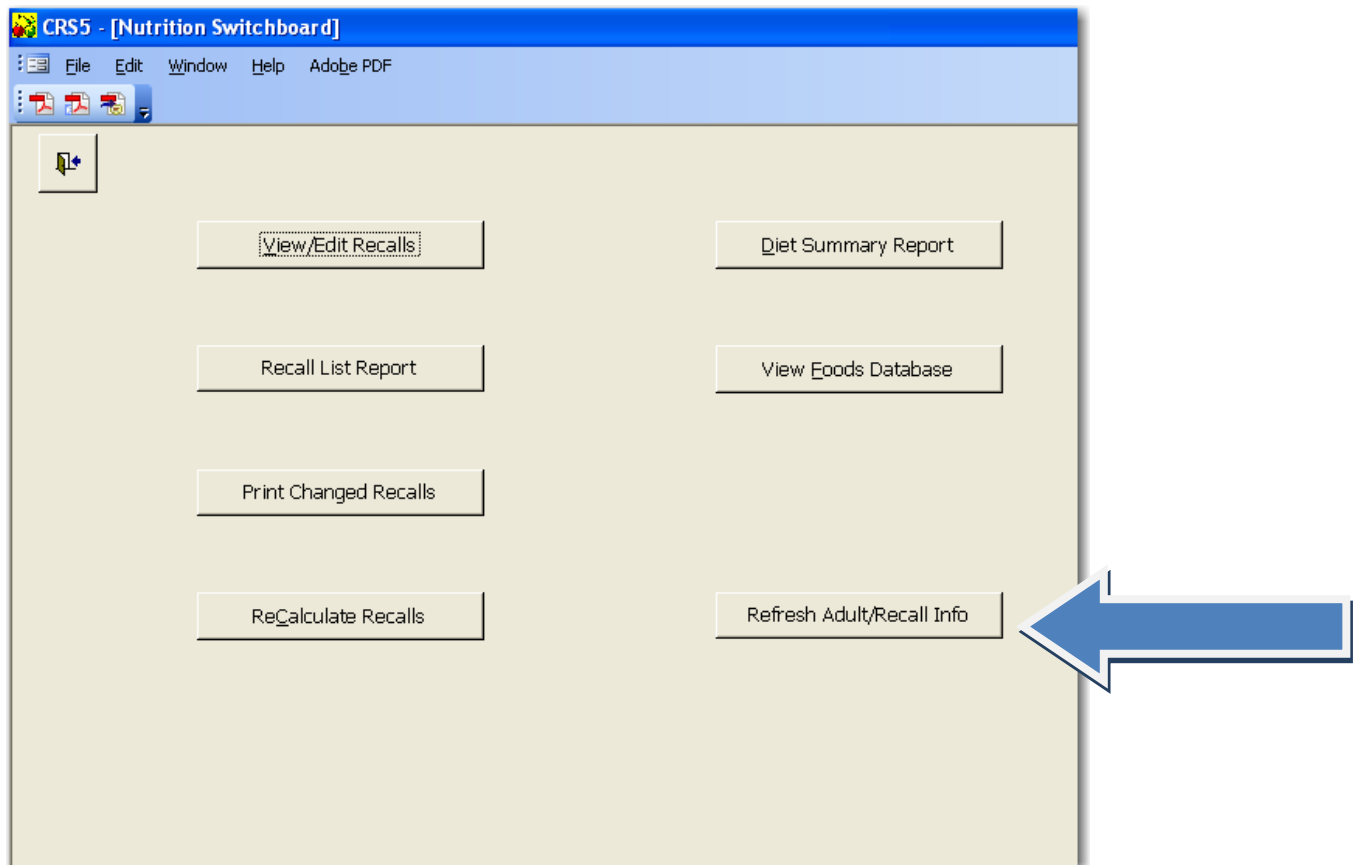
Refresh Adult Recalls and Checklists

Some states have encountered problems in CRS5.01 when they attempt to run summary reports for the nutrition and checklist sections. For instance, they may have 4 graduates showing on their screen, but when they run the report it was only picking up 1 or 2 of those graduates. The new release, CRS5.03 fixes this problem.

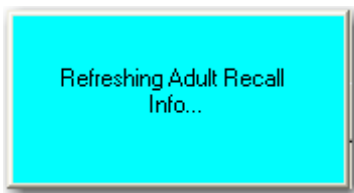
You will need to run two refreshes to correct this problem. Counties are encouraged to follow these steps even if they have not noticed the issue described above.

To refresh the Diet Recalls:

- From the Main Switchboard click on the Nutrition Button and go to the Nutrition Switchboard.
- Click on the Refresh Adult/Recall Info button in the bottom right of the screen.



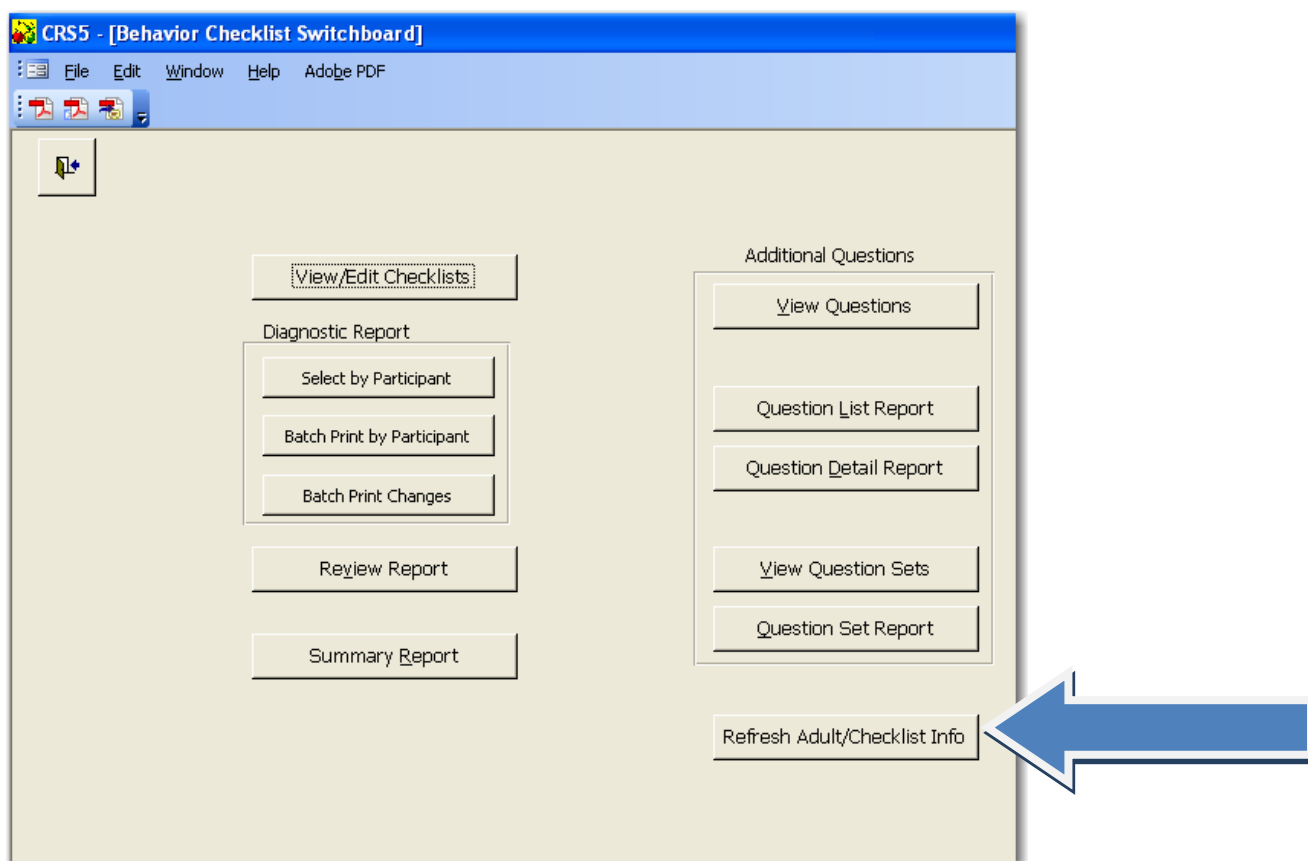
- You will see an information window indicating that CRS5 is refreshing the records.



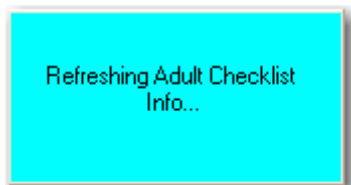
- When the process is over it will return you back to the Nutrition Switchboard.
- Click the Back Door icon to return to the Main Switchboard.

To refresh the Adult Checklists:

- From the Main Switchboard click Checklists to go to the Checklist Switchboard.
- Click on the Refresh Adult/Checklist Info button in the bottom right side of the screen.



- You will see an information window indicating that CRS5 is refreshing the records.



- When this process is over it will return you back to the Behavior Checklist Switchboard.
- Click the Back Door icon to return to the Main Switchboard.

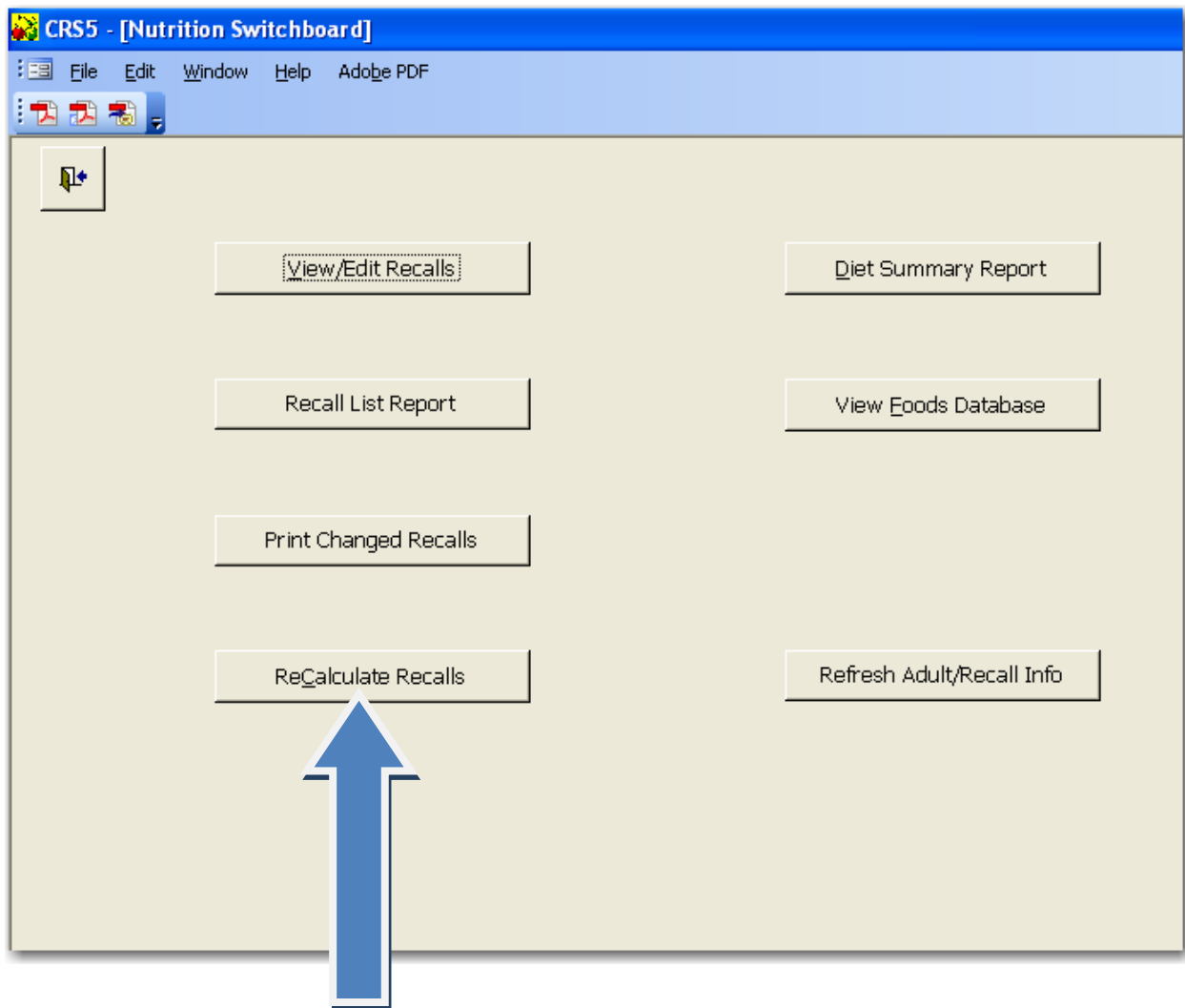
This finishes the refresh process for the Recalls and Checklists. This process only needs to be done once and only after you have converted your data from ERS4 to CRS5.

Recalculating Recalls

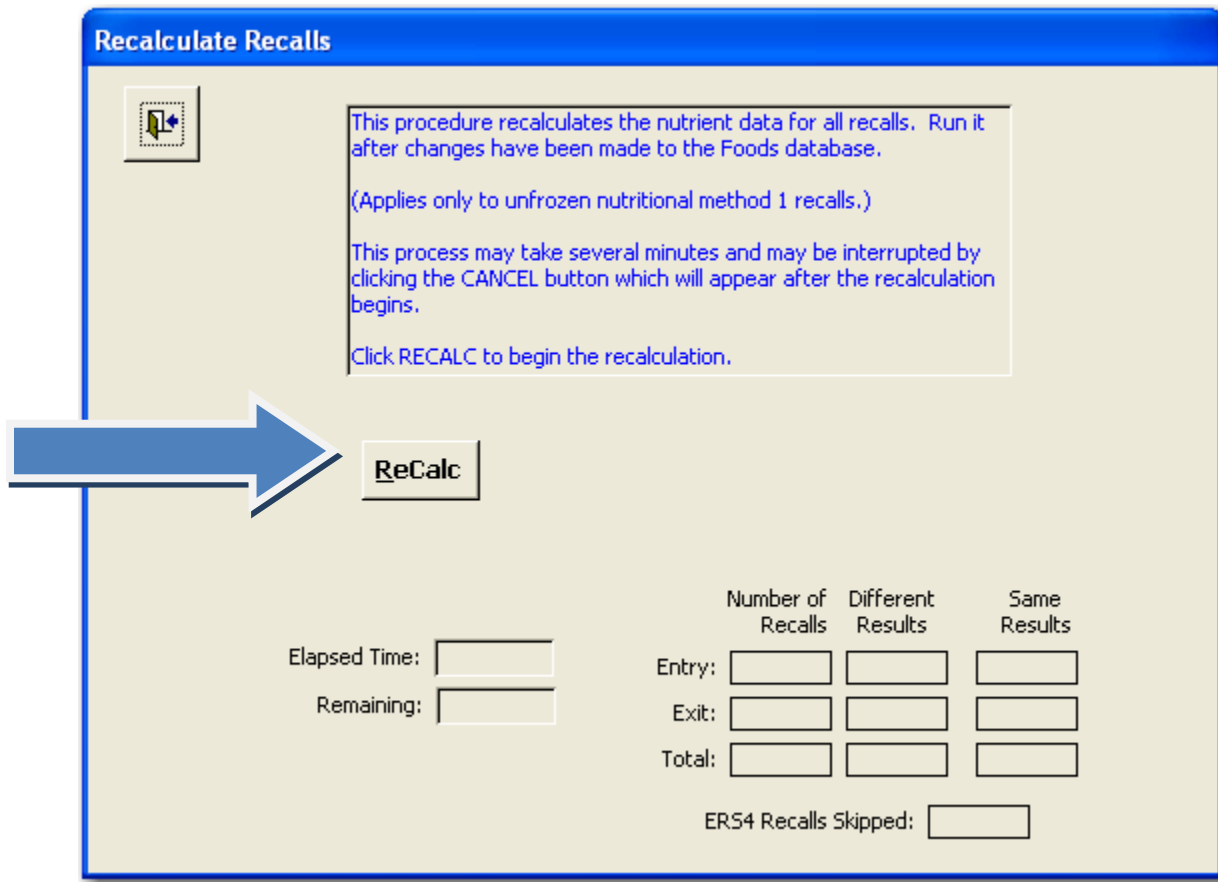
Due to a computing error within the foods database recalculating your recalls is a necessary step after downloading and installing CRS5.03.

You only have to recalculate your recalls once. Counties should recalculate their recalls after they have transitioned their data from ERS4 into CRS5.


- From the Main Switchboard click on the Nutrition Button and go to the Nutrition Switchboard.
- Click on ReCalculate Recalls button on the bottom left side of the screen.



- Click on ReCalc button in the middle of the screen.



Recalculate Recalls



This procedure recalculates the nutrient data for all recalls. Run it after changes have been made to the Foods database.

(Applies only to unfrozen nutritional method 1 recalls.)

This process may take several minutes and may be interrupted by clicking the CANCEL button which will appear after the recalculation begins.

Click RECALC to begin the recalculation.

ReCalc


Elapsed Time:

Remaining:

	Number of Recalls	Different Results	Same Results
Entry:	<input type="text"/>	<input type="text"/>	<input type="text"/>
Exit:	<input type="text"/>	<input type="text"/>	<input type="text"/>
Total:	<input type="text"/>	<input type="text"/>	<input type="text"/>

ERS4 Recalls Skipped:

- You will see CRS5 working and there will be a progress meter in the bottom left of the screen.

Recalculating 

- When CRS5 is finished recalculating the Recalls you will see the following information appear on the screen.

	Number of Recalls	Different Results	Same Results
Entry:	24	0	24
Exit:	6	0	6
Total:	30	0	30

ERS4 Recalls Skipped: 37

Elapsed Time: 0:00:08

Remaining: 0:00:00

- Click the Back Door icon on the Recalculate Recalls screen to return to the Nutrition Switchboard.

Your recalls have now been recalculated and you are finished with this step. Click the Back Door icon to the Main Switchboard and log out if you are finished in CRS5.